

## **JOB POSTING – Service Technician**

Boehlke Bottled Gas is a local and family owned/oriented employer that has provided propane services to SE WI for over 75 years. We are proud of both the products and services we provide to our customers and the upbeat and safe work environment we provide to our employees. As a family business, we work to accommodate our employee's family's schedules, value each individual employee and customer, and believe that communication and teamwork will allow us all to do a good job and get home safely each night.

We take the utmost pride in our facilities and equipment. All trucks are on a planned replacement rotation and we never ask our drivers to operate a truck that is less than completely safe. Your safety and the company's reputation are on the line every time a truck leaves the yard and we won't compromise that!

There is a lot of daily variety in the Service Tech position. Throughout the year Service Tech's work together to install, repair and maintain bulk propane tanks and systems in our yard and at customer homes. Service Techs also operate various types of equipment including pickup trucks, delivery trucks, trenchers and skid loaders. During the winter months it is common for Service Tech's to deliver bulk gas to customer homes. A Service Tech must have or be able to obtain a commercial driver's license and all necessary endorsements.

### Service Technician:

The Service Technician is responsible for installing and repairing new and existing gas systems. They often meet the customer or a contractor on site to coordinate the installation. In doing this, they must be able to communicate with customers in order to provide safe and effective service.

### Characteristics of a great Service Technician:

- Like to work outside at all times of the year
- enjoy a variety of work each day
- able to operate multiple different types of equipment
- like solving problems for customers
- be able to communicate well with customers and team members
- be courteous and professional with customers
- take safety seriously and look out for others
- take pride in your work and want to provide great customer service
- be willing to take training and continuous education courses
- good with time management
- able to work on own and with a team

The duties of the Service Technician include, but are not limited to:

- Install and service gas distribution systems for customers
- Meet customers to plan for installation or service
- Complete necessary service work documentation
- Be trained and knowledgeable in all service work duties
- Understand and be able to follow appropriate gas codes
- On call duties as needed
- Do other Delivery duties as required
- Do basic maintenance on equipment used for service work
- Repair tanks and cylinders as needed
- Maintain necessary driving requirements and licenses
- Be able to complete gas System Check and restart system when necessary
- Safely operate all equipment needed for job
- Keep truck and work area clean and neat