

JOB POSTING - Cylinder Delivery Driver

Boehlke Bottled Gas is a local and family owned/oriented employer that has provided propane services to SE WI for over 75 years. We are proud of both the products and services we provide to our customers and the upbeat and safe work environment we provide to our employees. As a family business, we work to accommodate our employee's family's schedules, value each individual employee and customer, and believe that communication and teamwork will allow us all to do a good job and get home safely each night.

We take the utmost pride in our facilities and equipment. All trucks are on a planned replacement rotation and we never ask our drivers to operate a truck that is less than completely safe. Your safety and the company's reputation are on the line every time a truck leaves the yard and we won't compromise that!

Join the Boehlke Bottled Gas Team as a Cylinder Delivery Driver...the best combination of an independent and teamwork job. Don't be tied to office or factory work. You'll have a regular 7:30-4 schedule which includes reviewing routes and delivery schedules, loading propane tanks, exchanging empty propane tanks with full ones and tracking customer needs and changes. Your route will include businesses and homes and will rotate each month. Safety and service are our biggest concern and we'll work with you to gain your CDL license and Hazardous Material Endorsements if you don't have them.

The successful Propane Cylinder Delivery Driver will operate the equipment safely, communicate with customers and other employees in order to provide safe and professional customer service. Duties include:

- Deliver propane cylinders to businesses and homes
- Safely operate delivery truck in all conditions and traffic
- Complete daily paperwork and use tablet to manage route and deliveries
- Communicate with customers and team to provide professional customer service
- Identify potentially unsafe tanks and/or conditions.
- Repair, recertify, fill cylinders as needed
- Load and unload trucks daily
- Inspect truck and equipment, notifying management if a repair is needed
- Keep truck and work area clean and neat
- Participate in Monthly Team Safety Meetings

Requirements include:

- Earn and maintain necessary driving requirements and licenses
- Utilize automated scheduling and routing – delivery tablet and training provided
- Be able to meet necessary lifting requirements (55lb cylinders throughout the day)
- Pass Pre employment physical and initial and random drug screening

Employee Benefits Snapshot:

- Complete health and dental insurance plans
- Simple Retirement Plan with Company Match up to 3% of earnings
- Monthly safety bonuses based on individual performance
- Employee Discounts on products
- Employer paid uniform service

A Day in the life of a Propane Cylinder Delivery Driver – Boehlke Bottled Gas

Beginning of the day...

Arrive at 7:30, punch in, and get the day started. First step is to inspect the vehicle you'll be driving that day. On cold days, it's a good idea to start the truck and give it a little time to warm up. A short stop in the office to upload the day's stops and schedule on the hand held delivery tablet and the driver is ready to go.

Delivery Routes

Each Driver has 10 to 15 stops each day that they take care of. Most of the time, if you leave the yard between 7:30 and 8am they will be back to the yard between 12 and 2pm. Routes are periodically rebalanced so that as businesses pick up or we add more customers, certain routes aren't longer or harder than others. Routes are rotated monthly to learn territory coverage and offer some variety.

Hitting the road...

After reviewing the assigned route, you are on your way to the customers' locations. We try to keep drivers in the same trucks daily. Each truck operates slightly different and we want you to be as comfortable as possible.

Safety is critical when driving to and from stops, but especially when maneuvering into position at factories and businesses. Traffic, pedestrians and other obstacles require the drivers to always be aware. Once at each stop, the truck is backed in and empty cylinders are exchanged with full ones.

We schedule delivery routes so drivers don't have to rush. Drivers work at a steady and even pace. Slips and falls or lifting accidents are more likely when someone is hurried or distracted. The routes need to get done, but not at the cost of an injury or accident.

After the tanks are exchanged and the empties are secured on the trucks, the driver enters how many tanks were exchanged in the tablet as well as any customer comments or changes. The customer's confirmation signature is then entered on the tablet. This is usually a quick and simple process.

Back to the yard...

The driver hands in the paper work and uploads the tablets with the days' deliveries. The driver also passes along schedule change notes and adjustments for the office to make on customers' accounts. Reviewing the next day's route, the driver identifies what needs to be loaded on the truck for the next day.

The truck is backed up to the dock and each empty cylinder is refilled and put back on the truck for the next day. Usually all three drivers are loading their trucks and filling tanks at roughly the same time. The drivers all work together to make sure everyone gets their trucks loaded and ready to go by about 4pm. This is a team effort and any equipment inspection and repairs are also done at this time.

The Cylinder Delivery Driver position is a good mix of independent and team work and repetition and variety. Each works independently during their route, but back in the yard, it's a team effort to make sure everyone is ready to go the next morning and can leave by 4pm. We have regularly scheduled routes, but we like to rotate the routes monthly so everyone is current on all customer locations.

Our drivers appreciate that no one is looking over their shoulders all day, but when they need a hand, there is someone there to help.